

Houston Parks Board

Conservation Assistant



Houston Parks Board (HPB) is a 501(c)(3) non-profit organization, whose mission is to create, improve, protect, and advocate for parkland in the Greater Houston region. Since its inception in 1976, the organization has raised and leveraged millions of dollars and improved Houston's park system through parkland acquisitions and capital improvements.

In 2012, HPB embarked upon the largest city-wide project in its then 36-year history, Bayou Greenways. Bayou Greenways is a \$220 million capital project to complete continuous parks and trails along Houston's major bayous. The initiative is altering Houston's urban fabric like no other initiative in recent history, and it is one of the most visionary and significant park/urban design projects in the nation.

For more information about Houston Parks Board and its high-impact work in the community, please visit houstonparksboard.org.

Position Description

This position will be involved in the projects and daily tasks of the conservation program where main responsibilities include:

- Assisting in the site preparation, establishment and post-construction maintenance and monitoring of any and all of our conservation areas including prairie, wetlands, woodlands, riparian zones and native landscapes
- Capable of working effectively and independently in the field with minimal guidance
- Natural resource management tasks, such as herbicide control of invasive species and weeding of invasive plants
- Work collaboratively in the field with volunteers and contractors on conservation projects
- Assisting with conservation nursery responsibilities including watering, weeding, potting and transplanting of native plants and trees
- Task(s) coordination with HPB team members, including regular meetings with Conservation Team
- Additional duties as required

Preferred Skills and Qualifications

- One or more years of experience with natural resource projects and environmental education programs, OR experience with traditional landscaping management tasks (i.e. weeding, watering)
- Preferably Bachelor's degree in natural resources, ecology, forestry, resource management, biology, or related field
- Strong knowledge of or interest in plants native to the Houston area
- Preferably an understanding of landscape systems, ecological systems, and landscape sustainability

This position is full-time employment, at \$15 per hour which upon completion of a 90-day probation period, will increase to \$16 per hour. This position also includes the HPB's benefits package with medical, dental, vision and life insurance, and a 403b retirement plan.

To apply for this position, email resume and cover letter to marissallosa@houstonparksboard.org with "Conservation Assistant" in the subject line of your email. The deadline for applications is December 8, 2023.

Interviews are by appointment only. No telephone calls, please.