

HOUSTON PARKS BOARD LGC, INC.
MINUTES OF ORGANIZATIONAL MEETING
OF THE BOARD OF DIRECTORS

September 22, 2020

The undersigned, being the Chairman of HOUSTON PARKS BOARD LGC, INC., a Texas local government corporation (the "Corporation") pursuant to Subchapter D of Chapter 431, Texas Transportation Code, and Chapter 394, Vernon's Texas Codes Annotated, Texas Local Government Code, does hereby certify that the following are true and correct minutes of the organizational meeting of the Corporation:

A. The organizational meeting was duly called by a majority of the Incorporators of the Corporation, by sending written notice of the time and place of the meeting to each of the directors, at least three days prior to such meeting, in accordance with Section 394.022(b), Texas Local Government Code and Section 431.102, Texas Transportation Code.

B. A notice of the meeting was duly filed on September 18, 2020 in the same manner and same location as required of the City of Houston, in accordance with Section 431.004(d), Texas Transportation Code and Chapter 551, Texas Government Code, as amended, and the March 16, 2020 action by the Governor of the State of Texas under Section 418.016, Texas Government Code, suspending certain provisions of Chapter 551, Texas Government Code (i.e. the Texas Open Meetings Act).

C. The organizational meeting was convened in conformance with the notice thereof on September 22, 2020. At such organizational meeting a quorum of the Board of Directors of the Corporation (the "Board") was present. The members of the Board in attendance at the meeting were the following:

Position	Name	Attendance
1	David Kinder	
2	Joseph Dilg	Yes
3	Precious Williams Owodunni	
4	Tom Flaherty	Yes
5	Jill Jewett	Yes
6	Christopher D. Porter	Yes
7	Mindy Hildebrand	Yes
8	Nina O'Leary Zilkha	Yes
9	Barron F. Wallace	Yes
10	Herman L. Stude	Yes
11	Ann Lents	Yes
12	Diana Espitia	
13	Cullen Geiselman	Yes
14	Andrew Price	
15	Laura Spanjian	Yes
16	Dina Alsowayel	Yes
17	Alberto P. "Beto" Cardenas, Jr.	Yes
18	Don Woo	Yes
19	Phoebe Tudor	Yes
20	Tom Bacon	Yes
(Ex Oficio)	Steve Wright	
(President & CEO)	Beth White	

In addition, present at the meeting were Houston Parks Board Staff members: Tina M. Clayton, Jeri Nordbrock, and Linda Zhou; Estella Espinosa of the Houston Parks and Recreation Department; Kay Walther of Blazek & Vetterling; Kim Sterling of Sterling Associates; Susan Elmore of Elmore PR; and Guy Hagstette of the Kinder Foundation.

Ms. Clayton called the roll of the Board of Directors and verified that a quorum was present.

The meeting was called to order at 10:01 a.m.

1. Chairman's Report

Chairman Wallace opened the meeting with welcoming remarks. The Chairman noted that the meeting is one of two required annual meetings: one for the approval of the budget and one for the approval of the audit.

2. Finance Report

Kay Walther with Blazek & Vetterling gave a brief overview of the LGC financial statements, which are governmental entity statements. The Financial Accounting Standards Board regulates the reporting for Houston Parks Board Inc. as a charity, while the Governmental Accounting Standards Board regulates financial reporting for the LGC, a component unit. A copy of these financial statements and report are recorded with the coffer of the City.

The audit was a clean, unmodified report and there were no deficiencies in internal control to report as it related to either entity. Management of both entities fall under the umbrella at the Houston Parks Board, Inc. level. The financial statements are similar to recent years past. As the Bayou Greenways 2020 project nears its end there is an increase of activity going through both the LGC and Houston Parks Board, Inc. related to the project.

Director Flaherty thanked the staff and Blazek & Vetterling for their work on the annual audit.

- a. Approval of Houston Parks Board LGC Audit for FY 2020

Director Zilkha made a motion to approve the Houston Parks Board LGC Audit for FY 2020. The motion was seconded by Director Lents and it was carried by unanimous vote.

3. Governance Report

Chairman Wallace gave an overview of the Resolution Confirming Corporation Officers which affirms the selection of officers: Jill Jewett, Vice Chair; Precious Williams Owodunni, Secretary; Tom Flaherty, Treasurer; and Beth White, President. This ensures alignment between the officers and has been covered previously. The Chair position is not listed because it is selected and appointed by City Council.

- a. Resolution Confirming Corporation Officers

Director Tudor made a motion to approve the Resolution Confirming Corporation Officers. The motion was seconded by Director Zilkha and it was carried by unanimous vote.

4. Project Design and Delivery Report

Chairman Wallace noted that the work related to projects is done on the Houston Parks Board Inc. (Manager) side but the LGC benefits from this work.

5. Houston Parks and Recreation Department (HPARD) Report

Director Wright was not in attendance. Chairman Wallace mentioned Houston Parks Board's work with HPARD and the Greater Houston Partnership on the 50/50 Park Partners Initiative. He also noted the recent approval of the Hartman Park project, one of the 50/50 parks, in August.

6. Public Comment Session

There was no public comment.

The meeting was adjourned at 10:13 a.m.

DocuSigned by:

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Barron F. Wallace, Board Chairman

Date: 7/13/2021